

<b>TITLE:</b> Anticipated Case Worker	
<b>TEAM/PROGRAMME:</b> Child Protection Program	<b>LOCATION:</b> Cairo, Egypt Area/Operation
<b>GRADE:</b> 6	<b>CONTRACT LENGTH:</b> 36 Month (annual contract)
<p><b>Child SAFEGUARDING:</b></p> <p>Level 3: The post holder will have contact with children and/or young people <i>either</i> frequently (e.g. once a week or more) <i>or</i> intensively (e.g. four days in one month or more or overnight) because they work country programs; or are visiting country programs; or because they are responsible for implementing the police checking/vetting process staff.</p>	
<p><b>ORGANISATION PROFILE / PROGRAMME SUMMARY:</b></p> <p>Save the Children International is the world's leading independent organization for children. We work in 117 countries and work, together with our partners, to inspire breakthroughs in the way the world treats children and to achieve immediate and lasting change in their lives. In Egypt, Save the Children International has been working to ensure that children's rights are respected, protected and promoted since 1982. We carry out both long-term development work and, more recently emergency humanitarian work.</p> <p>This project aims that children and youth in vulnerable situations to have their rights respected and possess sound self-reliance capacities that allow them to improve their life perspectives. It will also target national and community organizations to enable them to provide effective protection and self-reliance services for children and youth.</p>	
<p><b>ROLE PURPOSE:</b></p> <p>This position will be primarily responsible for providing intensive case management for children and adolescents from refugees and migrants, including best interest assessments and Case Management Steps to Protect approach. This post requires frequent travel in Greater Cairo as interviews take place in SC different field offices.</p>	
<p><b>SCOPE OF ROLE:</b></p> <p><b>Reports to:</b> Case Management Officer  <b>Staff directly reporting to this post:</b> None</p>	
<p><b>Responsibilities</b></p> <ul style="list-style-type: none"> <li>- Conducting best interest assessment interviews and draft relevant reports to assess the children's needs.</li> <li>- Making referrals to and coordinating with partner organisations;</li> <li>- Following-up and monitoring on individual cases of unaccompanied minors and children at risk within the context of Cairo;</li> <li>- Ensuring Case Management is implemented in-line with Save the Children's policies and procedures, and adhere to donor requirements and guidelines.</li> <li>- Support the project team in developing the project activities and the monthly plan for Cairo children;</li> <li>- Develop monthly reports on her/ his case load;</li> <li>- Ensure that the activities are implemented in a full respect to the child safeguarding policies of SC</li> <li>- Facilitate, when necessary, orientation sessions, workshops, follow up visits and other activities for the project;</li> <li>- Co-facilitate different psychosocial support sessions and awareness sessions for the children with other disciplines including the Psychosocial Activities team;</li> <li>- • Supporting the program teams as deemed necessary.</li> </ul>	
<p><b>SKILLS AND BEHAVIOURS</b></p> <p><b>Accountability:</b></p> <ul style="list-style-type: none"> <li>• Holds self-accountable for making decisions, managing resources efficiently, achieving and modelling Save the Children values.</li> </ul>	

- Holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved.

**Ambition:**

- Sets ambitious and challenging goals for oneself (and their team), takes responsibility for own personal development and encourages others to do the same.
- Widely shares their personal vision for Save the Children, engages and motivates others.

**Collaboration:**

- Builds and maintains effective relationships, with team, colleagues, members and external partners and supporters
- Values diversity as a source of competitive strength
- Approachable and active listener

**Creativity:**

- Develops and encourages new and innovative solutions

**Integrity:**

- Honest, encourages openness and transparency

**Confidentiality and data protection:**

- Ensures that beneficiaries' data are kept confidentially and in line with data protection policies

**QUALIFICATIONS AND EXPERIENCE**

**Educational Background:**

Bachelor`s degree in Social studies, Political Science, Psychology, Sociology.

**Essential:**

1-2 years of previous relevant experience in working with children in general and refugees in particular.

- Excellent drafting, interpersonal, interviewing and communication skills
- Proficiency in Arabic and English, written and spoken is a must.
- Demonstrated ability to work with highly vulnerable groups.
- Awareness about the security context and political situation in Egypt for refugees.
- Able to work effectively within a team and/or individually.
- This is a field job, candidate must be willing to work in the field effectively.
- Well organised with strong time-management skills.
- Ability to apply Self-care techniques.
- Shares Save the Children's vision and values.

**Desirable:**

- Experience in case management/ working with children.
- Previous working experience with NGOs and in refugees-related contexts.

<b>Additional job responsibilities</b> The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience.	
<b>Equal Opportunities</b> The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures.	
<b>Child Safeguarding:</b> We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.	
<b>Safeguarding our Staff:</b> The post holder is required to carry out the duties in accordance with the SCI anti-harassment policy	
<b>Health and Safety</b> The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures.	
<b>JD written by:</b>	<b>Date: Updated on December 2024</b>
<b>JD agreed by:</b>	<b>Date:</b>
<b>Evaluated:</b>	<b>Date:</b>