

TITLE: Case Worker	
TEAM/PROGRAMME: Cairo	LOCATION: Cairo
GRADE: 6	CONTRACT LENGTH: Till December 31, 2024 with possibility to renew the contract based on performance and availability of fund
<p>CHILD SAFEGUARDING: (select only one) Level 3: the post holder will have contact with children and/or young people <i>either</i> frequently (e.g. once a week or more) <i>or</i> intensively (e.g. four days in one month or more or overnight) because they work country programs; or are visiting country programs; or because they are responsible for implementing the police checking/vetting process staff.</p>	
<p>ROLE PURPOSE: This position will be primarily responsible for conducting Best Interest Assessments (BIA), case management for African and Syrian children, along with facilitating psychosocial and information sessions.</p> <p>Projects Scope: This project aims at providing protection and case management services for children in Cairo. The project will directly support the children in their protection needs establishing a tailored, timely and integrated case management system in addition to supporting local communities to strengthen the community-based protection mechanisms through the Community Mentorship Program.</p>	
<p>SCOPE OF ROLE: Reports to: Case Management Officer Staff directly reporting to this post: none</p>	
<p>KEY AREAS OF ACCOUNTABILITY:</p> <ul style="list-style-type: none"> • Conducting best interest assessment interviews and draft relevant reports to assess the children's needs. • Making referrals to and coordinating with partner organisations; • Following-up and monitoring on individual cases of unaccompanied minors and children at risk within the context of Cairo; • Ensuring Case Management is implemented in-line with Save the Children's policies and procedures, and adhere to donor requirements and guidelines. • Support the project team in developing the project activities and the monthly plan for Cairo children; • Develop monthly reports on her/ his case load; • Ensure that the activities are implemented in a full respect to the child safeguarding policies of SCI • Facilitate, when necessary, orientation sessions, workshops, follow up visits and other activities for the project; • Co-facilitate different psychosocial support sessions and awareness sessions for the children with other disciplines including the Psychosocial Activities team; • Supporting the program teams as deemed necessary <p>In case of Emergency:</p> <ul style="list-style-type: none"> • Promote children's rights, contributing to their well-being and protection in times of emergencies, guided by humanitarian principles and code of conduct. • During emergencies, he/she should act in a way that facilitates SCI's response to emergencies, giving priority to all assigned. • Be prepared to support SCI interventions in response to emergencies and show needed flexibility 	

General:

- Demonstrate leadership in relation to Save the Children policies and practice with respect to safeguarding, code of conduct, health and safety, equal opportunities and other relevant policies and procedures.
- Comply with Save the Children policies and practice with respect to safeguarding policy, code of conduct, health and safety, equal opportunities and other relevant policies and procedures.

BEHAVIOURS (Values in Practice)

Accountability:

- holds self-accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values
- holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved.

Ambition:

- sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same
- widely shares their personal vision for Save the Children, engages and motivates others
- future orientated, thinks strategically and on a global scale.

Collaboration:

- builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters
- values diversity, sees it as a source of competitive strength
- approachable, good listener, easy to talk to.

Creativity:

- develops and encourages new and innovative solutions
- willing to take disciplined risks.

Integrity:

- honest, encourages openness and transparency; demonstrates highest levels of integrity

QUALIFICATIONS

- Education: Psychology, Sociology, Development, Political Science, related studies or relevant work experience.;
- 1 to 2 years of experience in the development/humanitarian field with a focus on child protection.

EXPERIENCE AND SKILLS

- Excellent drafting, interpersonal, interviewing and communication skills
- Proficiency in Arabic and English, written and spoken is a must.
- Demonstrated ability to work with highly vulnerable groups
- Awareness about the security context and political situation in Egypt for refugees
- Able to work effectively within a team and/or individually
- This is a field job, candidate must be willing to work in the field effectively
- Well organised with strong time-management skills
- Ability to work under pressure
- Shares Save the Children's vision and values

Additional job responsibilities

The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience.

Equal Opportunities

The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures.	
Child Safeguarding: We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.	
Safeguarding our Staff: The post holder is required to carry out the duties in accordance with the SCI anti-harassment policy	
Health and Safety The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures.	
JD written by: AA	Date:
JD agreed by:	Date:
Updated By:	Date:
Evaluated:	Date: